IOI'95 - Regulations

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Hereby we present the renewed regulations for the IOI. They were revised by a working Committee which was established in the Meeting of the International Committee in October 1994 in Eindhoven.

These renewed regulations will be submitted for approval during IOI'95 in Eindhoven on 26 June 1995.

The Working Committee:

Peter Hanak (Hungary),
Peter Waker and Per Stilborg (South Africa) and Ard Hartsuijker,
Ries Kock, Tom Verhoeff (The Netherlands)

Some remarks in advance :

- In our opinion the sentences and paragraphs marked with a * are new and must be discussed. Other paragraphs are, in our opinion, just a rephrasing of former regulations.

- The suggestion of the Workgroup is that The Netherlands will carry out IOI'95 with these regulations with the items not marked with a *.

Hope that you will appreciate the work that has been done. I thank my collegues for all the work they have done.
With kind regards,
Ries Kock
Manager IOI'95

Motivation for Revision of the IOI Regulations

The Regulations of the IOI were adopted in Pravetz 1989, Minsk 1990, Athens 1991, Bonn 1992, Mendoza 1993 and Stockholm 1994. These Regulations do not sufficiently capture the intentions for the IOI preparation and execution. This may hinder the organization of future IOI's and a broadening of the scope of the IOI.

The new Regulations will be submitted for approval during IOI'95 in Eindhoven. In the last revision the Regulations have been split into: Statutes, Explications, Appendices and Organizing Rules.

The **Statutes** describe the general form of the IOI, the role of the various official IOI bodies, the procedures to organize an issue of the IOI, and the competition and the responsibilities of the Host.
The **Explications** present the motivation for the form and contents of the Regulations. They describe the motivation for the various official IOI bodies. The **Appendices** describe details of procedures and responsibilities where needed.

The improvements in the new Regulations are based on reports, discussions, and personal experience at previous IOI's, and a comparison with the Regulations of the International Mathematics Olympiad and the Statutes of the International Physics Olympiad, and to a lesser extent the regulations of the International Chemistry Olympiad and the International Biology Olympiad.

THE IOI REGULATIONS (draft 5, 30-04-1995)

The Regulations of the IOI were adopted in Pravetz 1989, Minsk 1990, Athens 1991, Bonn 1992, Mendoza 1993 and Stockholm 1994.

Regulations - Statutes

Section 1: Preamble

S1.1

The Statutes, the Explication and the Appendices together form the Regulations of the International Olympiad in Informatics.

S1.2

Details of procedures and responsibilities are described in the Appendices.

S1.3

The official working language for the IOI is the English language.

S1.4

In the scope of the IOI the concept 'informatics' means the domain which is also indicated by 'computer science', 'computing science', and 'information technology', but not the domain 'computer engineering'.

S1.5

In the Statutes the following abbreviations mean:

BP = Board of Patrons
GA = General Assembly
IC = International Committee
IS = International Secretariat
IOI = International Olympiad in Informatics
IOI'n-1 = Past IOI issue, preceding IOI'n by one year
IOI'n = Present IOI issue in the year n
IOI'n+1 = Future IOI issue, following IOI'n by one year
SC = Scientific Committee
[EXPLICATIONS]

Section 2: Definitions

S2.1

The International Olympiad in Informatics (as a continuing sequence) is a yearly international informatics Competition for individual Contestants from various invited Countries, accompanied by a social and cultural program.

S2.2

Each individual International Olympiad in Informatics is the temporary issue of the IOI in a certain Host Country in year n (IOI'n).((Each annual instant of the IOI is a temporary issue in a certain Host Country in year n (IOI'n).))

S2.3

A Host consists of Responsible Ministry(ies), Institution(s), and/or Corporation(s) in a Country. A Host Country can have the status of Past Host, Present Host, Future Host or Host Candidate.

S2.4

A National Delegation is a team headed by a Delegation Leader. If the status of the National Delegation is:

• Participating, the Delegation includes in general a number of up to four Contestants and a Deputy Teamleader;

• Observing, the Delegation may include only a Deputy leader but no contestants.

• All members of a National Delegation are from one Country.

S2.5

A Contestant is a student in a school for secondary education in the period September to December in the year before IOI'n, and is under the age of twenty at the day of the Opening Ceremony of IOI'n.

S2.6

For the IOI a Country is a nation, state or territory which has an officially recognized relation with United Nations or UNESCO.

S2.7
An Observer is a representative of:

- the IS;

- a new Country for the IOI;

- UNESCO, IFIP, or Board of Patrons;

- Future Host, or Present Host.

Section 3: Objectives and Means
The main objectives to be accomplished by the IOI are:

S3.1
To discover, encourage, bring together, and challenge young people, who are exceptionally talented in the field of informatics.

S3.2
To foster friendly international relationships among computer scientists and informatics educators.

S3.3
To bring the discipline of informatics under the attention of young people.

S3.4
To stimulate the organization of informatics competitions for students in schools for secondary education.

S3.5
To stimulate Countries to organize a future issue of the IOI in their Country.

Section 4: Office Bearers and Tasks
S4.1
The International Committee (IC) is a long-term, standing committee, which consists of eleven members: three immediate Past Host representatives of IOI'n-3, IOI'n-2, and IOI'n- 1, one Present Host representative of IOI'n, three immediate Future or Candidate Host representatives of IOI'n+1, IOI'n+2, and IOI'n+3, representatives of three Countries delegated by the IC for two years, and the Secretary-General of the IOI (see S4.2).

The IC acts in the general spirit of the Regulations.

In meetings the IC has the voting procedure of "one person one vote".

The IC has the tasks:

- to make proposals to the GA about changes in the Regulations;

- to elaborate the recommendations of the GA;

- to make proposals to the GA about the Future Host Nomination and Selection;
- to function as an addressee for the IOI;

- to act on behalf of the GA in between IOI'n-1 and IOI'n, and to inform the GA about the proceedings of the IC in this period;

- to have a meeting with the Host of IOI'n in the Host Country in order to evaluate IOI'n-1, to examine the organization of IOI'n and to adopt the Competition Procedures and the Judging Procedures of IOI'n, at least six months before IOI'n;

- to support the IS.

The members of the IC have the commitment to share information about their tasks.

The IC may invite a representative of the IS for the IC meetings.

S4.2
The Secretary-General of the IOI (as a continuing position) is the Chair of the IC. Until the Opening Ceremony of IOI'n the Secretary-General of the IOI proceeds from the Host Team of IOI'n-1. After the opening ceremony of IOI'n the

Secretary-General of the IOI proceeds from the Host Team of IOI'n. The Secretary-General of the IOI is not a member of a National Delegation.

S4.3
In default of the Secretary-General of the IOI the role of Secretary-General is taken up by one of the IC members present.

S4.4
The International Secretariat (IS) is a secretariat of the IOI which is established by volunteer Ministry(ies), Institution(s), and/or Corporation(s) in a Country for at least three years. The IS is nominated by the GA.

The IS has the tasks:

- to keep an up to date list of names and addresses of Delegation Leaders and Ministries of Education in Participating and Observing Countries;

- to collect, to maintain, and to disseminate all IOI-related materials;

- to support continuity in the development of the IOI;

- to support a Present Host, a Candidate Host or a Future Host with information which is needed by that Host;

- to support the IC and GA;

- to delegate a representative member of the IS to IC meetings on invitation by the IC.

S4.5
The Board of Patrons (BP) is a permanent body, constituted by the IC from respected members of the world of information technology and business. The BP has the necessary profile and influence:

- to promote the IOI;

- to provide advice to the IC, upon request or at their own initiative;

- to act as an intermediary between the IC and others;

- to help provide a fund to support the IOI.

S4.6
The Host Team of IOI'n is the committee which is nominated by the Host of IOI'n and which acts on behalf of this Host. The Manager of IOI'n is the Chair of the Host Team. The Manager of IOI'n is not a member of a National Delegation.

The Host Team includes as members:

- the person who holds the position of the Secretary-General of the IOI after the Opening Ceremony of IOI'n;

- the person who holds the position of the President of the GA;

- the person who holds the Chair of the SC during IOI'n.

The tasks of the Present Host and Host Team are drawn up in the Statements of section S6.

S4.7
The Scientific Committee of IOI'n (SC) is a temporary committee, which is nominated by the Host of IOI'n and is composed of experts in informatics and/or informatics education from the Host Country. The Chair of the SC is a member of the Host Team. Members of the SC are not members of National Delegations.

The SC has the tasks:

- to prepare sufficient Competition Tasks;

- to present these tasks and the associated Judging Procedures to the GA for approval;

- to execute the Judging Procedures; the SC may establish an Evaluation Committee for this task;

- to support the GA with information which is needed for the awarding of the Contestants;

- to report to the Host Team about their proceedings on a regular base.

The Chair of the SC, or a SC member, has the task to attend IOI'n-1 as an observer.

S4.8
The General Assembly (GA) is a temporary, short-term committee during IOI'n, which is composed of the Delegation Leaders and the Deputy Leaders of all Participating Countries, a representative of the IS, the Chair of the SC, the Secretary-General of the IOI, the Manager of IOI'n and the President of the GA.

The GA:

- is the owner of the IOI;
- acts in the general spirit of the Regulations;
- has the voting procedure of "one vote per Participating Delegation".

The GA has the tasks:

- to take decisions if the Regulations do not anticipate a situation;
- to make recommendations to the IC;
- to decide about the proposals made by the IC;
- to supervise and to decide in the Host Nomination and Selection;
- to supervise, to participate and to decide in the IOI Competition and Awarding;
- to delegate three members of the GA to the IC.

S4.9
The President of the GA of IOI'n is the Chair of the GA. In voting procedures the President does not vote, but the President may cast the deciding vote. The President is a member of the Host Team. The President is not a member of a National Delegation.

S4.10
The GA has at least six private meetings:

1st meeting: before the first competition day;
2nd meeting: at the beginning of the First Competition Day;
3rd meeting: on the day after the First Competition Day;
4th meeting: at the beginning of the Second Competition Day;
5th meeting: on the day after the Second Competition Day;
6th meeting: before the Awarding and Closing Ceremony.

The GA meetings are obligatory for at least one Leader per Participating Country, a representative of the IS, Chair of the SC, Secretary-General of the IOI, Manager of IOI'n, and the President of the GA.

The GA meetings are accessible for members of SC, members of Host Team, and Observers.

Guests may access a meeting of the GA after permission of the President of the GA.

The GA meetings are not accessible for Contestants.

S4.11
The role of Vice-President of the General Assembly is taken up by the President of the Host Team of the Country offering IOI'n+1. In default of this future President the Teamleader of the Host Country for IOI'n+1 will be Vice-President. The Vice-President takes over by default of the President.

Section 5: Host Nomination and Selection
S5.1
A Country that is capable and willing to organize an issue of the IOI in a certain year in their Country, has to write a Letter of Intent to the Secretary-General of the IOI.

S5.2
The IC makes a selection and a List of candidates for future issues of the IOI. A Country has the status of Host Candidate after the List has been approved by the GA.

S5.3
The Secretary-General of the IOI writes an Official Invitation to the Host Candidate for a future issue of the IOI, at least two years before that issue.

S5.4
A Host Candidate receives the status of Future Host when the Invitation is accepted by the Host Candidate and confirmed by writing to the Secretary-General of the IOI, at least two years before that issue of the IOI. The IC informs the GA on the first General Assembly after this confirmation.

S5.5
The Present Host is the Host which prepares and realizes IOI'n.

Section 6: Responsibilities of Present Host
S6.1
The Present Host of IOI'n is obliged to organize and realize IOI'n in accordance with the Regulations.

S6.2
The Present Host is obliged to establish a Host Team which acts on behalf of the Host.

S6.3
The Present Host is obliged to establish a SC.

S6.4
The Present Host is obliged to prepare

- Guidelines for the organization of IOI'n, which may be written in the language of the Present Host Country. A summarize must be presented to the IC.

- Competition Procedures and Judging Procedures.

S6.5
The Present Host is obliged to organise a meeting of the IC in the Host Country, at least six months before IOI'n. This IC meeting has the tasks:

- to evaluate IOI'n-1 on base of a report by the Host of IOI'n-1;

- to examine the organisation of IOI'n;

- to discuss a presentation of the Guidelines;

- to adopt the Competition Procedures and the Judging Procedures.

S6.6
The Present Host is obliged to invite National Delegations, Observers from new Countries which applied for an invitation, an Observer from the IS, an Observer from UNESCO, an Observer from IFIP, an Observer from the BP, and Observers from the Future Hosts of IOI'n+1 and IOI'n+2, and to send information about the Present Host, Program, Location, Registration, Country, Competition Procedures and Judging Procedures to all invitees, at least four months before IOI'n.

S6.7
The costs for travel to and from the city where the IC has its meeting, or where IOI'n is located, are at expense of all IC members and all Participants, Observers and Guests. Costs for board & lodging during the IC meeting, or during IOI'n, are at expense of the Present Host for all IC members, all Participants and Observers of new Countries, UNESCO, IFIP and BP. Other Observers and Guests have to pay a reasonable fee which is fixed by the Present Host.

S6.8
The Present Host is obliged to produce a report of IOI'n and send this to the Delegation Leaders of Observing and Participating Countries, members of the IC, IS, and BP, no later than six months after IOI'n. A draft report should be sent to the members of the IC no later than three months after IOI'n.

Section 7: Competition, Judging and Awarding
S7.1
The informatics Competition will take place during two Competition Days, which both are directly preceded and followed by a non-Competition Day.

S7.2
The Host gives the Contestants the opportunity to practice with the competition equipment, or comparable equipment, in advance.

S7.3
On both Competition Days the Host prevents that GA members meet and/or come across Contestants before and during the Competition.

S7.4
On both Competition Days the IOI Competition and Judging follows the general scheme in statements S7.5 to S7.13. This scheme is elaborated in the Competition Procedures and Judging Procedures.

S7.5
The SC presents printed Competition Tasks and Judging Procedures to the meeting of the GA for approval. The Delegation Leaders translate the approved Competition Tasks to their national languages, without any additional information. The translated tasks will be posted in public during IOI'n.

S7.6
The Contestants are asked to perform the Competition Tasks which are given to them, together with the translations, without any oral information.

S7.7
During the Competition each Contestant works independently on a private desk with a appropriate equipment, printed Competition Procedures, and writing-paper.

S7.8
During the Competition Contestants obey the Competition Procedures.

S7.9
At the beginning of the Competition the GA is present for one hour to answer questions of the Contestants about the Competition Tasks. The questions are to be answered by the GA with "yes", "no" or "no comment".

S7.10
After the one-hour-question-time the GA is free until the Judging.

S7.11
The Judging Procedures are carried out directly after the Competition.

The Contestant and the Delegation Leader or Deputy Leader of the same Country, and an Evaluator of the Host Country meet at the desk and computer of the Contestant.

The evaluation of the Competition Tasks is executed according to the Judging Procedures. For each item which is evaluated, the Evaluator proposes a number of points. The outcome of the evaluation of each item is registered on Evaluating Forms. When the Leader does not agree with an evaluated item, this is registered on the Evaluation Form.

S7.12
If a Leader does not agree on one or more items, the Leader should be available for a consultation between a member of the SC, and the Evaluator the day after the Competition Day.

The consultation can lead to a new proposal of points. If the Leader does not agree this will be registered on the Evaluation Form with his arguments.

The arguments will be discussed in the SC and the SC makes a final proposal of points.

If this final proposal is not accepted by the Leader, the Leader can bring the controversy to the GA.

The GA decides after being informed by the Chair of the SC and the Leader.

S7.13
The number of points of each Contestant will not be made public before the Awarding and Closing Ceremony.

S7.14
After both Competition Days and before the IOI Awarding the SC makes a proposal to the GA of the distribution of the medals over the Contestants on base of their score. About half of the number of Contestants will receive a medal:

- about half of them a "bronze" medal;

- about one third of them a "silver" medal;
- about one sixth of them a "gold" medal.

Thereafter the meeting of the GA determines the scores and the awards of the Contestants.

Section 8: Revisions of the Regulations

S8.1
Revisions of the Statutes are prepared and proposed by the IC and are adopted by the GA by majority of votes.

S8.2
Revisions of the Explications and the Appendices can be proposed by the GA or IC and are to be adopted by the GA by majority of votes.

Regulations - Explications

Section 1: Preamble
E1.1
The IOI Regulations have two purposes: a formal description of the IOI (1) and information about the IOI (2).

1.   All statements which are placed in the Statutes, the Explications and the Appendices, as well as the statements in the Organizing Rules which are drawn up by the Host of IOI'n, are meant to regulate the formal communication between the participants. When the Regulations do not provide the participants are asked to act in the general spirit of the Regulations.

2.   But the Regulations are also meant to be more than just procedures. The other purpose is that the IOI Regulations provide information about:

o   a quick overall idea of what the IOI is and how it works to new and observing Countries;

o   what steps should be made to become a Host and to organize an issue of the IOI in a certain year.

E1.4
This statement does justice to countries with a different name for the same domain. This statement also sets some boundary conditions to domains which are not appropriate for the IOI.

E1.5
The term General Assembly replaces the term International Jury that has been used at past IOIs. This was done to avoid confusion between judges (members of the Evaluating Committee, better called evaluators) and team leaders (gathered in the GA).

Section 2: Definitions
E2.1
The original idea of initiating the IOI was proposed to the 24th general conference of UNESCO by the Bulgarian delegate Professor Sendov in October 1987. This plan was included into the fifth main program of UNESCO for the biennium 1988 - 1989. In May 1989, UNESCO initiated and sponsored the first IOI, which was held in Pravetz, Bulgaria.

E2.4
The Observer-status is introduced as a possibility to see the IOI in practice before participating in the IOI. But the more functional reason is that by introducing the Observer-status, the number of Participating Countries is regulated. Before a Country can participate with Contestants it should be present with one or two Observers and announce its participation for the coming year(s). This has the advantage that the IOI and the Future Hosts are not surprised by an unforeseen amount of complete Delegations in the next year(s).

Each Country has the right to be invited as an Observer.

If a Host Country wants to invite more or fewer then four Contestants, it's advisable to announce this in the General Assembly beforehand.

E2.7
A representative of UNESCO is always invited to the Olympiads. UNESCO is a link to the other Science Olympiads as well and distributes information around the world about the IOI and the other Olympiads.

Section 3: Objectives and Means
E3.3
Informatics is a relatively young, scientific and engineering discipline of growing importance in society. Currently it is underrepresented in secondary education throughout the world.

E3.4
It is firmly recommended that Contestants participated in a local, regional or national informatics competition in their Country as a pre-selection for the IOI and that they belong to the winners of that competition

It is firmly recommended that Countries reasonably circulate the yearly issues of the IOI among each other. To spread the average costs for travel it is also recommended that Countries sufficiently keep to geographical staggering.

Section 4: Office Bearers and Tasks

E4.1

The International Committee (IC) is established by the General Assembly of the GA in order to prepare revisions of the Regulations and to elaborate decisions and recommendations of the GA.

The IC should include Countries that represent all geographical regions of the world. It should be encouraged that all IC members actively participate in the IC and that there are no vacant positions in the IC.

E4.2

The Secretary-General of the IOI is a continuing position which is taken up by a member of the Host Team of IOI'n after the Opening Ceremony of IOI'n. The Secretary-General of the IOI holds this position in the full period up till the Opening Ceremony of IOI'n+1.

E4.4

The level of support which the IC and GA can give to the International Secretariat of the IOI (IS) is not yet arranged. After the needed support has been specified, and the IC and GA have taken their decisions, the 'provisional' character of the IS might change to 'permanent'.

In the process of organizing IOI's since 1989 all kind of materials about past IOI's are collected. This material forms the basis of the IS.

E4.5

As an organisation the IOI lacks sustained influence from universities, research, commerce and industry. A permanent Board of Patrons, consisting of a group of well-known, respected, male and female members of information technology and business from different regions of the world, can have the necessary profile and influence.

The BP can promote the IOI, can provide advice to the IOI, and can act as intermediaries between the IOI and others who can support the development of the IOI (e.g. with extending the scope of the IOI, with organizing the IOI in specific countries, with providing some financial support).

E4.6

In the year preceding IOI'n the Host Team of IOI'n functions under supervision of the IC, whose composition is established during IOI'n-1.

The IOI Regulations can not and will not prescribe in which way the Host Team of IOI'n is composed and tasks are performed by the members.

But in order to prepare IOI'n statements S4.6 and S4.7 record that the Host Team includes as a member:

- the person who holds the position of Manager of IOI'n (the Chair of the Host Team);

- the person who holds the position of Secretary-General of the IOI (the Chair of the IC) after the Opening Ceremony of IOI'n;

- the person who holds the position of President of the GA (the Chair of the GA);

- the person who holds the position of Chair of the SC.

The main reasons for the distinction of the four main positions are:

- the President of the GA should be skilled to conduct the GA, which is a large meeting, with lots of obstacles, in a language which is not the mother tongue of most Host participants;

- the Manager of IOI'n should have the authority on the national level to achieve the task of the Host;

- the Secretary-General of the IOI should have the authority on the international level to achieve the task of the IC.

- the Chair of the SC should have the skills to develop Competition Tasks according to the current scientific state of the informatics discipline.

There is no preference wether the organizing Host of IOI'n combines any of the positions of Secretary-General of the IOI, Manager of IOI'n, President of the GA, Chair of the SC of IOI'n in one person, or not.

If several positions are combined by one person, by a default of that person, each position is taken up as is indicated for that position in the Statutes.

It is not recommended that the organizing Host reduces the Host Team to one person.

E4.8
Up till now the details of the Judging Procedure are 'provisional'. There are not enough specifications which the SC can use to propose a distribution of medals among the Contestants. Although the GA is the body which awards the Contestants, it is strongly recommended that the procedures to determine this distribution should be better specified and the SC can be given more authority to present a complete awarding proposal to the GA.

Problems which need to be specified in a more 'permanent' Judging Procedure are such as (for example):

• the interests of participating Countries to have as much points for their Contestants as possible and the conflicting interest of the SC to have a good distribution of points over the Contestants;

• the rules to avert the possibility that a too large fraction of Contestants are proposed for the same medal, leading to a lot of organizing problems and extra costs for the present Host.

Section 5: Host Nomination and Selection
E5.4
It should be known which Host Countries will offer the future issues of the IOI in the coming three years (IOI'n+1, IOI'n+2, and IOI'n+3) and have the status of Future Host.

Section 6: Responsibilities and Organizing Rules of Present Host
E6.4
The Guidelines for the organization of IOI'n is a plan which is necessary for the preparation, production, organization, timescales, and distribution of information of IOI'n. The plan should be suited for the local situation in the Country offering IOI'n.

It is not necessary to make an English version of the Guidelines, although parts, such as Competition Procedures and Judging Procedures, should be English.

E6.5
A discussion of the presentation of the Guidelines does mean that there is agreement between IC and Host Team about the contents of the Guidelines and the way the Host Team prepares IOI'n.

Regulations - Appendices

Section 4: Office Bearers and Tasks

A4.1

The election procedure in the GA for the delegated representatives of three Countries to the IC is:

- The GA calls for nominations to fill the vacant position(s) from interested Countries and makes a list in an alphabetic order.

- The maximum number of vacancies is three.

- The period over which a Country is delegated to the IC is two years.

- In the first vote each Country present indicates three Countries from the alphabetic list which they wish to see delegated to the IC.

- The first vote makes up a list of Countries in order of preference.

- In the second vote each Country present chooses a number of Countries, which is equivalent to the number of vacancies, from the list of preference.

- If the votes do not agree, in a third vote each Country will vote in separate rounds starting from the first Country in the list of preference, up till all vacant positions in the IC are chosen.

- The election procedure is finished when the chosen Country(ies) accept their appointment to the IC.

- The voting is secret.

A4.4

The International Secretariat of the IOI (IS) can be found at URL: http://olympiads.win.tue.nl/ioi/

Comments or submissions for the IS can be send to: ioi-secretariat@win.tue.nl

The materials at the IOI Secretariat will include (items marked as a filled circle are available, items marked open circle are not (yet) available):

- History and Development of the IOI
- Long-Term Plans for the IOI
- IOI Regulations, current and past versions
- Member List of International Committee, with contact info
- Member List of Board of Patrons, with contact info
- For Each Past IOI:
- Official IOI Report
- Host Country, Place of Competition, Dates, Secretary-General of the IOI, Manager of IOI'n , President of General Assembly
- Organizing Institution(s) and Sponsor(s)
- Problem Set
- Judging Info
- Solutions
- Participating and Observing Countries, with contact info
- Results (score lists; medals awarded), Other Statistics
- List of Future IOI Host Countries, with contact info and
- Dates, Place of Competition, Organizing Institution(s)
- Overall IOI Statistics
- IOI Mailing List
- Material for Self-Study
- Guidelines for IOI Organization
- Info on National Informatics Olympiads

o   Organizing Institution(s), with contact info

o   Historic info

o   Organization: number of rounds, locations, pupils

o   Some national olympiad problems translated into English

o   Other IOI-Related info (e.g. concerning similar competitions)

In some Countries there is no Ministry of Education. Meant are those Ministries which are in charge for education.

Section 6: Responsibilities of Present Host

A6.4

The Present Host is obliged to prepare Guidelines for the organization, a plan suited for the local situation of IOI'n, for the production, organization, timetables and distribution of information of:

- Present Host: Organizing Institute(s), Host Team, secretariat of IOI'n. names and complete adresses. - Program: Dates of IOI'n, dates and times of Opening Ceremony, Competitions, General Assembly, Awarding and Closing Ceremony, agenda of social & cultural program.

- Locations: Complete adresses of all IOI'n location(s), buildings, rooms, maps.

- Facilities: Computers for Leaders and Contestants, Internet, photocopier, organizational & technical support, support to and from International Secretariat.

- Board & lodging and leisure: Bedrooms, meals, mealtimes, facilities for refreshment, sport, medical care and insurance.

- Registration: Invitation to participate, newsletters, registration forms/procedures for Participants, Observers and Guests, deadlines for registration, fees for Observers and Guests, list of names, addresses and bedrooms of Participants, Observers and Guests.

- Country information: Visum, travelling between seaport or airport and IOI'n location(s), travelling between IOI'n location(s), public transport, currency, stamps, public telephone, climate, complete address of tourist association, voltage.

- Competition: Establishing a Scientific Committee, global description and preparation of Competition Tasks and associated Judging Model, equipment & software, conducting the Competition, technical support, Competition Procedures.

- Awarding: Judging Procedures, medals.

- Proceedings: Production and distribution.

- Financing (not necessarily public): Fees, sponsors, accounting.

The Competition Procedures contain information about: asking questions, reporting failures, testing datafiles, printing, decision using private diskettes -with or without software or datafiles-, decision about using private printed or written materials, visiting the refreshment rooms, handing in solutions, and so on, during the Competition.